



St. Gregory the Great Academy

A Ministry of the Church of St. Gregory the Great

4680 Nottingham Way, Hamilton Square, NJ 08690

Voice: 609-587-1131

Fax: 609-587-0322

Web: www.stgregorythegreatacademy.org

Rev. Michael T. McClane, Pastor

Dr. Jason C. Briggs, Principal

Mrs. Michele L. Rivera, Assistant Principal

Extended Day Program (EDP)

Dear Parents,

Peace be with you! As we begin a new school year, I would like to remind you that the Extended Day Program (EDP) here at Saint Gregory the Great Academy offers a variety of daily activities for our students as well as a special event each month. Our activities include arts & crafts, musical events, athletic events, and social events. Our staff is fully trained employees of the Academy, and have each completed VIRTUS training and Criminal History Background Checks. The EDP is overseen by Mrs. Tracy O'Neill, who is our operational supervisor. Mrs. Kathleen Wilson is the Scheduling Coordinator. Please visit the website each month to complete the EDP calendar for your child by navigating to **Campus Life** → **EDP** or by following this link:

<http://stgregorythegreatacademy.org/asp-monthly-schedule>

A reminder about the "Full Time" option. If you intend for your son or daughter to attend the EDP every school day for the entire year unless he or she is absent or in an extenuating circumstance, you are asked to inform Mrs. Wilson via email (kwilson@stgregorythegreat.org). Once you place a child on the Full Time list, you will NOT need to fill out any more calendars for the year. You WILL need to send in notes if an extenuating circumstance develops, however, in order to alert both the teacher and the EDP staff that your child will not be coming to EDP that day so that he or she is accounted for.

I am looking forward to another wonderful, fun-filled EDP school year for our children! Please visit the Academy website to review the EDP Program Handbook, which details registration, costs, and policies.

May peace and every blessing be yours,

Jason C. Briggs, Ed.D.

Principal

General Daily Agenda (subject to adjustment)

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|-------------|-------------------------|-------------|-------------------------------|
| 2:30 – 3:00 | Attendance & Snack Time | 3:00 – 4:00 | Outside Play / Gym Activities |
| 3:00 – 5:00 | Homework Room Available | 4:00 – 5:00 | Game Room |
| 4:00 – 5:00 | Arts & Crafts Room | 4:00 – 5:00 | Movie Room |
| 5:00 – 6:00 | Free Time | | |



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