

ROOM PARENTS NEEDED SCHOOL YEAR 2016-2017



Dear Parents:

Hello and welcome back to school! If you are interested in becoming a Room Parent this school year, there will be an informational meeting to review the "Room Parent Responsibilities" on **Tuesday, September 13, 2016 at 6:00 pm** in the **School Library**.

Some Room Parent responsibilities include: Assisting in holiday party planning, chaperoning field trips, helping the PTA at various times during the year, and participating at the School Picnic and Field Day. Throughout the year there will be lots of interaction with the children and the teachers.

All selected Room Parents will need to have a working e-mail address for the 2016/2017 school year and the ability to access it regularly. Communication via e-mail to and between Room Parents is most efficient.

One of the requirements of being a Room Parent is you must complete a Virtus Training Session. If you have not received this training, you will not be given consideration until this session is completed under the guidelines set forth from Bishop David O'Connell. If you have any questions regarding the Virtus Training, you can contact the Rectory at 587-1131 ext. 270.

If you would like to be a Room Parent, please fill out the bottom portion and return to me, **Michelle Smith c/o Michael Grade 6 by Friday, September 9, 2016.** In addition to sending the bottom portion, please also notify me via e-mail to confirm that your request has been sent.

If you have any questions, please feel free to contact me at michelle.maguire.smith@gmail.com. Thank you!

Michelle Smith
PTA Vice President/Room Parent Coordinator

NAME _____ PHONE # _____ DAY _____
EMAIL ADDRESS _____ PHONE # _____ EVENING _____
Please print email address clearly.

Have you ever been a Room Parent before? _____ Yes _____ No
If Yes, when... school year(s) _____ Grade(s) _____

Why would you like to be a Room Parent? _____

I am interested in being a Room Parent for Grade _____

_____ Yes, I will attend the meeting on Tuesday, September 13, 2016 at 6:00pm