



St. Gregory the Great Academy

A Ministry of the Church of St. Gregory the Great

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Rev. Michael T. McClane, Pastor

Dr. Jason C. Briggs, Principal

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TO: All Academy Families, Preschool 3 – Grade 8

FROM: Dr. Jason C. Briggs
Principal

Keeping parents informed and involved helps to assure student safety and improve student success. With today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why St. Gregory the Great Academy uses the Honeywell Instant Alert™ for Schools.

Instant Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, school officials can use Instant Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, and text message in any combination. Instant Alert can also be used to notify you of a school closing due to inclement weather.

Instant Alert is web based, allowing each family to maintain a secure, password protected online profile. Included in this letter is an instruction sheet for accessing the system and creating your profile. You can log into your profile at any time to update your contact information (instructions are listed on our website under the "Parents" tab). Maintaining the accuracy of your profile will increase the ability of the school to keep you informed.

Your online profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices

Please note that each time a phone number, email address, etc. is changed, you must log onto the Instant Alert site and update your profile. We also remind all families that the school is not notified when you make any change to your profile so we ask that you remember to inform the main office of any phone number (or address) changes. It is the responsibility of every family to keep their profile current, as this is the only emergency notification system that the school will use in the event of a school-wide closing or other emergency.

If you need assistance with your profile, please contact Mrs. Mesday at 609-587-1131, extension 222.

Honeywell

Instant Alert™ for Schools



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