



St. Gregory the Great Academy

A Ministry of the Church of St. Gregory the Great

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Rev. Michael T. McClane, Pastor

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STUDENT ALLERGY POLICY 2016-2017

St. Gregory the Great Academy recognizes the unique dignity of every person, and that each child has been created by God. To this end, the Academy has established reasonable policies for dealing with student allergies which are designed to both protect the well-being of our students and be realistically manageable in a large, multi-use institution. The Principal will modify this policy as necessary, and provide notification to the Academy community. To this end, the following policies are in place with regard to student allergies:

1. St. Gregory the Great Academy **IS NOT** able to provide an allergen-free environment to meet the needs of student with severe inhalation allergies. The Academy building is used by multiple parish groups, and we therefore cannot guarantee that allergens are not brought into the academy building. **The Academy makes no guarantee, either explicit or implied, that an allergen-free environment can be maintained for any student.**

2. St. Gregory the Great Academy **IS** able to take reasonable steps to protect students from allergens during the school day. These reasonable steps include:

A. Preferential seating during student eating

B. Allergen-free classroom materials (modeling clay, balls, toys, etc.)

C. Prior parental notification of foods/treats given to the entire class **IF PARENTS REGISTER ON THE "ALLERGEN ALERT EMAIL LIST" using the attached form.**

3. St. Gregory the Great Academy **IS** able to provide ready-access to EPI-PENS and anti-allergen medication (such as Benadryl) to students during the school day. This is to be accomplished by sending **TWO** EPI-PENS to school and **ONE** package of anti-allergen medication (such as Benedryl). One **EPI-PEN** will be kept in the classroom Allergen Bag that will travel with the student throughout the day, while the other pen and the anti-allergen medication will be kept in the Academy Nurse's Office. **Both the EPI-PENS and the anti-allergen medication must be sent to school immediately WITH DOCTORS'S ORDERS. ONLY the ACADEMY NURSE may administer the anti-allergen medication.**

4. St. Gregory the Great Academy **IS** able to establish a system of parental notification when a class/whole Academy treat is planned. This will be accomplished via the **"ALLERGEN ALERT EMAIL LIST."** The form for registering on this email list in on the Academy website. ALL Academy organizations who intend on distributing a treat/snack to students (PTA, Room Parents, Walk-a-Thon, etc.) must send notification via the Allergen Alert Email List AT LEAST 48 hours prior to the time of the snack. Parents of students who have an allergy who receive the email have the option of 1) allowing the child to eat the snack, or 2) sending an alternate snack to school.



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ALLERGEN ALERT EMAIL LIST

Please include my contact information on the ALLERGEN ALERT EMAIL LIST. I understand that this list will be provided to all Academy organizations (PTA, Room Parents, Walk-a-Thon etc.) who provide student snacks/treats throughout the school year. These GROUPS will be required to provide 48 hours notice via this email list prior to the time of the snack. This information will be provided so that parents of students who have an allergy have the option of 1) allowing the child to eat the snack, or 2) sending an alternate snack to school.

I understand that it is the responsibility of the PARENT to email Dr. Briggs directly with any changes to the email address that I have registered on this list.

Student Name _____

Homeroom _____

Allergy Information _____

Email address(es) to be added to the Allergen Alert Email List:

Parent Signature _____

Date _____

Please return this form directly to Dr. Briggs